*MINUTES / ACTION ITEMS FROM TRUSTEE MEETING*

23 JANUARY 2018

***The meeting was held at 7:00 PM at Omega Baptist’s Salem Ave. building. We had a quorum!***

***Housekeeping – 7:00***

Call to order – Ellen

*Because of the erroneous announcement in the paper that our meeting would be devoted to discussing the closure of Good Sam, and was open to the public, a number of non-residents appeared at the start of the meeting. Ellen had to explain to them that the meeting would actually be a trustee meeting. All but two of them, including a reporter, left the room, and talked with each other out in the hall.*

*Two people stayed: Brenda Moore of the NWPB, and Jacqueline Radebaugh of Advocates for Basic Legal Equality. Lori had also brought a guest, DVTF member Marie Dzuris, and Ellen had invited Patty Brinkman, who is interested in working with the Omega CDC, and possibly being an official trustee. (She lives in District 6.)*

“Minutes” of previous meeting – Ellen

*The minutes were accepted as previously circulated.*

Treasurer’s Report – Donna

*Donna said she had not had time to pull together an EOY report, but would try to circulate one later.*

***Old Business – 7:20***

Police matters – any/all

*For once, no one had any exciting police interactions or crimes to report!*

NWPB report – Ezra

*Ezra (now NWPB Parliamentarian) was not present. Ms. Moore briefly mentioned the topics that the NWPB would be discussing the next evening, and promised to keep us informed of the results.*

SABA report – Larry Ramey (if present)

*Larry had a conflict, and could not attend the meeting.*

***Nominally New Business – 7:45***

Commitment to serving as a trustee or officer – all

AND

Project model for DVTF operations – all

* Responsibility sharing (see list below)
* Current trustee project commitments
* Commitments for 2018 projects (see list at end)

*As of the end of the meeting, most of the 2017 trustees had agreed to continue to serve for 2018. No commitments had yet been made by Ami, Ezra, or Jerry, however, and they were not present. (Isaac Bement was receiving an NHS award that evening.) In addition, Bev Rench has decided that she will step down for the present. The Marmolejos asked to have responsibility for the district they live in. That had been Ezra’s, so the responsibilities were easily switched. (Marco and Leona will walk the new district to look for abandoned houses.) Depending on who else agrees to continue, some of the people currently sharing a single district may need to take on a vacant one.*

*No one was willing to step up as President, VP, or Secretary. Ellen will continue as Secretary, and reluctantly serve as President pro tem. In addition, not everyone has agreed to take on a responsibility or project (other than helping with taping and labeling the newsletter). William offered to get church members (or perhaps youth) to help with the taping and labeling. Marco said a couple of us should have Administrator privileges on our Facebook account, just in case. He thinks Cherise Hairston (a fairly new resident, on Benson) might be willing to manage the page, and keep it updated. He will look into that, and contact George Farmer.*

*The need for spreading the responsibilities will be revisited. There was also some discussion of the suggested projects (most of which come from the 2016 survey); a couple of people were in favor of removing the ones that none of the trustees was willing to take on. We should specifically address the Federation’s goals in March.*

|  |  |  |
| --- | --- | --- |
| **NAME** | **DISTRICT** | **RESPONSIBILITIES OR PROJECT** |
| **William Allen** | 8 | Omega liaison |
| *Ami Bement* | *1?* | *?* |
| **Bev Jenkins** | 6 | \*None assumed yet |
| *Ezra Knox* | *4??* | ? |
| **Marco & Leona Marmolejo** | 3 | \*None formally assumed yet. Possible Facebook responsibility? |
| **Lori Mayo** | 1 | Garage sale, Christmas decorations |
| **Ellen Rice** | 2 | President pro tem., Secretary, newsletter/communications, membership, webpage, City/Citywide liaison |
| **Ted Scheidt** | 6 | OCDC liaison |
| **Donna Shultz** | - | Treasurer |
| *Jerry Shultz* | *5??* | *?* |
| **Mary Wolf** | 7 | DIY program |

2018 calendar (number/type of meetings, community meetings, mailing prep) – Ellen (see below)

*There was unanimous agreement that the DVTF should have a spring Community Meeting, and that Good Sam’s closing had given us the obvious topic! After some discussion, it was agreed that rather than wait until April, we should try for March 16th, with the 23rd as an alternate if need be. Ellen will talk to the Library about getting the Community Room again. A tentative revised calendar is below; the taping/labeling/mailing will have to be moved back to late February. It was suggested that we notify other nearby neighborhood associations as well. William reminded us to be thinking beforehand about the collateral effects of the closing – not just healthcare availability, but (e.g.) the number and frequency of buses up Salem, or lunch customers.*

Guest invitation (e.g., attorney’s office, DPD, County auditor, Fitz Center?) for Jan or March? – all

*No one thought we needed a guest speaker at the next meeting.*

Report on membership and e-list – Ellen

*The current membership had risen to 49 as of the day before the meeting, and the Friends of the Triangle is still about 175 households. People asked about previous years’ membership; we had just over 60 members in 2017, and over 70 in both 2016 and 2014. (2015 was unusually high, at 84.)*

Possible application for a Mayor’s Porch Tour – all

*To be discussed at the next meeting. A propos of City attention, we were informed that Mary and Lee Wolf’s house was nominated – and chosen – for a Dayton City Beautiful award in December!*

Possible application for a 2018-9 mini-grant or Mayor’s Fund grant – all

* What are goals for grants?
* What leader(s) will attend the workshop and submit our application(s)?

*There was some discussion of our past grants (sign and block party) and of what we might like to do. Lori offered to look into the requirements for the two or three types of grants for which we might qualify, and bring them to the group. Goals and leaders will still be needed.*

***Adjournment – about 8:30***

**CURRENT RESPONSIBILITIES THAT NEED SOMEONE TO ASSUME THEM**

This list is shrinking! But help is still needed, especially with the tasks needed to keep community communication going without spending any more than we need to. If we continue to mail newsletters, we need people to:

* + **Manage the mailing labels for the newsletter** *(every year or two)*
    - Acquire/update/maintain the label database from the City every couple of years
    - Print labels
    - Coordinate with district reps or other volunteers to ID empty/abandoned houses
    - Make hand modifications to the label listing to indicate empty houses, and track the final number of newsletters needed
  + **Manage newsletter production** *(twice a year)*
    - Coordinate with Verletta Jackson to pick up printed version
    - Coordinate volunteers for the sealing/labeling *(William?)*
  + **Manage the actual newsletter mailing** *(twice a year)*
    - Renew annual bulk-mail permit, and update contact form
    - Replenish our bulk-mail account
    - Fill out the appropriate form, take the counted & labeled newsletters to the bulk-mail department of the P.O., and see them through the process

**NOTE** that if someone can recruit and manage a group of volunteers to do the delivery, we can mostly eliminate the label and bulk-mail items above and replace them with:

* + **Manage newsletter distribution** *(twice a year)*
    - Count out appropriate number of newsletters for each district
    - Distribute them to trustees or volunteers

(The only reason that tracking memberships is not listed is that the list of e-addresses kept for the e-letters overlaps with that of the memberships, and it would be a real drag for them to be maintained by different people.)

# Dayton View Triangle Federation

# *REVISED* SUGGESTED 2018 DVT MEETINGS AND ACTIVITIES

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DAY** | **DATE** | **MEETING/EVENT** | **LOCATION** | **TIME** |
| **Tuesday** | **January 23** | **Trustees’ Meeting** | Omega/Emerson | 7:00 PM |
| *Friday* | *February 9* | *Newsletter article deadline* | *--* | *--* |
| *Fri-Sun* | *Feb 24-25* | *Spring newsletter mailing prep* | *Ellen’s? Other?* | *TBD* |
| ***Friday*** | ***March 16*** | ***Spring Community Meeting*** | ***Northwest Library*** | ***6 PM*** |
| **Tuesday** | **March 27** | **Trustees’ Meeting** | Omega/Emerson? | 7:00 PM |
| **Tuesday** | **May 22** | **Trustees’ Meeting** | Omega/Emerson | 7:00 PM |
| ***Saturday*** | ***June? TBD*** | ***Neighborhood Garage Sale ?*** | (various) | 9:00 AM on |
| **Tuesday** | **July 24** | **Trustees’ Meeting** | Mike M.’s garden | 7:30 PM |
| *Friday* | *Sept 6? TBD* | *Newsletter article deadline* | *--* | *--* |
| **Tuesday** | **September 25** | **Trustees’ Meeting** | Omega/Emerson | 7:00 PM |
| *Fri-Sun* | *Sept 28-30 ??* | *Newsletter & fall mailing prep* | *Ellen’s? Other?* | *TBD* |
| ***Friday??*** | ***Oct. 19??*** | ***Fall Community Meeting??*** | ***Northwest Library*** | ***6 PM??*** |
| **Tuesday** | **Nov. 27** | **Trustees’ Meeting** | Omega/Emerson | 7:00 PM |

This calendar again has 6 fourth-Tuesday trustee meetings (Jan, Mar, May, July, Sept, Nov). We should probably discuss whether quarterly trustee meetings would be adequate.

**SOME OF THE MORE FEASIBLE SUGGESTED TRIANGLE PROJECTS (OR COMMITTEES)**

* **The Triangle’s public face**
  + Set up and maintain website (Ellen is working on this, but could use some expert help)
  + Coordinate with George Farmer to keep our Facebook page’s contents interesting and recent
* **Improvements to Omega’s Harvard campus**
  + Work with the OCDC on grant applications (coordinate with the DVTF OCDC rep)
    - The walking trail and parcourse are in process; the playground is the next most urgent
    - Procuring a copy of the original Olmsted campus plans is another possibility
  + Work with the OCDC on investigating whether the City, Siebenthaler, or some other organization might help to purchase replacement trees, and if so make it happen
* **Area cleanups** 
  + Assess where needed, or work with person requesting
  + Solicit and organize volunteers
  + Schedule for shortly before bulk pickup, and notify City of ultimate pickup location(s)
  + Arrange to get County supplies if appropriate
  + Offer refreshments afterwards?
* **Block parties**
  + Need volunteers, by block or district, to coordinate
  + Need people to help write grant applications (and attend annual grant seminar)
* **Meet-your-neighbor community walks**
  + Set up and oversee a plan
  + Flyer in advance?
  + Procure/produce materials to hand out (yard-standard brochures? useful-info lists?)
  + Design/order T-shirts for those doing the walking
  + Coordinate walkers (materials, companions)
  + Track districts/areas walked
* **Possible partnering/neighborhood gathering/events around the next Garage Sale** 
  + Look into partnering with College Hill to have our sales on the same date
  + Head up (or serve on) a committee to come up with possible events
    - Ice cream social
    - Barter table
    - Donation table
    - Crafts-sale table
    - Music, something for kids, etc. etc.
  + Organize publicity
* **Organize a Home Tour for 2019** ***(needs a whole committee!)***